

HOME GARDENS SANITARY DISTRICT  
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS

FEBRUARY 25, 2020

The regular meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by the President Grady Garrison at 7:30 p.m. at the office of the District 13538 Magnolia Ave., Corona, CA.

Directors present were: Garrison, Samson Runion, Serrato, Cacho and Barajas. Also present were: Alan Burns, District Counsel; Tracey LaBonte, Staff Assistant and Janey Gress, General Manager.

President Garrison moved to Item III on the agenda.

The minutes of the regularly scheduled meeting of January 28, 2020 were presented for approval. Motion was made by Director Serrato, seconded by Director Barajas and unanimously carried to approve the minutes as presented.

Expenditures for the month of February 2020 were presented and discussed. Motion was made by Director Cacho, seconded by Director Samson Runion and unanimously carried to approve the expenditures as presented.

President Garrison then moved to Item II on the agenda.

Public Comment: None.

The Budget Efficiency and Income/Revenue reports were presented by General Manager Janey Gress. Discussion followed.

Staff Report:

1. Staff and Sam (IT Consultant) had a teleconference with Phil from EMS Consulting Group. The new GIS system has been uploaded and training has been completed. Any updating that needs to be done will be gathered and sent to EMS every 6-12 months depending on quantity.

The WRCRWA Executive Committee met on February 13, 2020. The following transpired:

- WRCRWA has current cash deposits of \$5.045M and investments of \$4.665M for total cash and investments of \$9.711M.
- Open purchase orders were presented to the Committee for review.

- The Committee received a report regarding the year's capital improvement projects. Most of the projects are adequately processing. Some projects were held for budgetary or pragmatic purposes.
- The quarterly odor control report was provided showing continuing efforts to reduce odor from the plant.
- The Operations Report demonstrated that influent averaged 7.74 MGD and totaled 240.09 million gallons for the month. BOD removal was 100% effective. TSS removal was 99.8% effective. Overall, the plant appears to be operating correctly.
- The Executive Committee recommended to receive and file the Fiscal Year 2019-2020 budget. The budget showed a decrease in revenue of about \$150,000 due to a lack of Corona discharge to the plant; but also showed a decrease in operating expenses of approximately \$527,000 due to less flows, recalibration of certain equipment, and reduced need for outside consultants.

Items for discussion and consideration:

1. The Board discussed January's Monthly Status Report from G & G Environmental Compliance.
2. Manager Gress gave a brief summary of the action taken to abate the grease in the main line on Temescal Street. Houston & Harris that conducted the abatement will supply a video to the District to be shown at next month's Board meeting.

3. A motion was made by Director Barajas, seconded by Director Serrato and unanimously carried to send a letter to Governor Newsome requesting for him to veto AB 2093, which will require all public agencies to maintain all transmitted emails related to agency business for at least two years.

Closed Session: None.

Directors Comments: None.

There being no further business, President Garrison adjourned the meeting at 8:12 p.m.



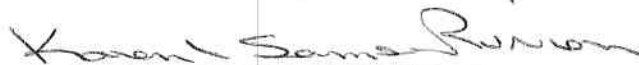
Karen Samson Runion, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board March 24, 2020.

Signed:



Grady Garrison, President



Karen Samson Runion, Secretary