

HOME GARDENS SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
SEPTEMBER 24, 2024

The Regular Meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by the President, Grady Garrison, at 7:30 p.m. at the office of the District, 13538 Magnolia Ave., Corona, CA 92879.

Directors present were: Garrison, Samson Runion, Serrato, Cacho and Barajas. Also present were: Alan Burns and Alexandra Halfman, District Counsel's office; Tracey LaBonte, General Manager; Tania Duarte, Administrative Assistant & Tim Beld, Representative for Riverside Insurance Agency, Inc. Jeff Sims, District Engineer was present remotely.

Minutes of the regular meeting of August 27, 2024 were presented for approval. Motion was made by Director Barajas, seconded by Director Serrato, and unanimously carried to approve the minutes as presented.

Closed Session:

The Board adjourned to close session to hear about real property negotiations pertaining to recycled water. Jeff Sims, District Engineer, presented an update on WRCRWA Recycled Water Sales negotiations.

The Board then reconvened in open session. It was announced that there was no reportable action.

President Garrison moved back to item X number 2 on the agenda.

Items for Discussion and Consideration:

2. Tim Beld gave an overview of the proposals that were presented to The Home Gardens Sanitary District for General Liability Insurance. The Glatfelter Public Entities, Glatfelter Brokerage Services and the Cal Mutuals JPRIMA Policies were discussed. Motion was made by Director Samson Runion, seconded by Director Serrato, and unanimously carried to authorize the President, General Manager and District Counsel to make the best decision among the offers given since the policies were expiring soon. The Board sought sewage spill coverage and cyber security coverage.

President Garrison moved back to item II on the agenda.

Public Comment: None.

Hearing for Delinquent Accounts:

The Meeting was called to public hearing at 8:04 p.m. District Counsel Alan Burns presented an overview of the hearing, which was presided over by the President, Grady Garrison. The hearing was being held pursuant to Health and Safety Code Section 6523.2. No persons notified of this hearing appeared to present evidence of why they should not be disconnected from the public sewer system. The General Manager was called to present the status of the accounts. Tracey LaBonte testified that the status of accounts as presented in the attached "Notice of Hearing" was accurate and that all persons on the list had been duly notified of the hearing. Motion was made by Director Barajas, seconded by Director Cacho, and

unanimously carried to disconnect those properties in the "Notice of Hearing" from the sewer system on or after October 15, 2024. This hearing concluded at 8:05 p.m.

Expenditures for the month of September were presented and discussed. Motion was made by Director Serrato, seconded by Director Samson Runion, and unanimously carried to approve the monthly expenditures as presented.

Manager LaBonte presented the Budget Efficiency and Income/Revenue Reports. Discussion followed.

Staff Report:

1. On August 29th the District went live with the new Online payment system Intuity. There has been positive customer feedback that the District now has the option to pay online and pay with a Debit/Credit Card.
2. On September 11th Smith Marion came in office to perform the remainder of the Financial Audit.

WRCRWA Report:

WRCRWA Regular Meeting of the Executive Committee

September 12, 2024

4A. Consider Adoption of Resolution 24-002 Amending WRCRWA's Conflict of Interest Code

The conflict-of-interest code provides the list of staff positions involved with WRCRWA activities who must file a Form 700. The last time WRCRWA updated this was September 22, 2022. It has been updated to reflect current Western staff position titles engaged with WRCRWA.

The Executive Committee voted to recommend that the Board of Directors approve Adoption of Resolution 24-002 Amending WRCRWA's Conflict of Interest Code.

4B. Approve an Amendment to the Professional Services Contract with Lee & Ro, Inc., and Approve the Pre-Purchase of a Permanent Generator for WRCRWA's South Regional Pump Station (Specification W-302)

The SRPS was originally built to overflow into the Inland Empire Brine Line ("IEBL") in the event of failure of the SRPS pumps due to power outages, or mechanical failures. Orange County Sanitary District ("OCSD") now wants to eliminate as much domestic sewage as possible from entering the IEBL and required WRCRWA to add backup power at SRPS to eliminate discharges caused by SCE power interruptions. Staff secured a \$0.94 M grant to help fund this effort. Lee & Ko were hired to design the improvement. Based on an original concept of adding a diesel generator to run a self-priming pump the estimated project cost was \$1.24 M.

It was later determined the proposed solution was incapable of handling peak wet-weather flows resulting in evaluating different solutions. The new proposal is to add a permanent diesel generator capable of powering the existing SRPS pumps. The revised estimated project costs have increased to \$2.76 M, an increase of \$1.51 M. Staff is submitting a grant modification request to the State seeking additional funding and extension of time.

The request was to authorize the pre-purchase of the permanent generator, and to increase Lee & Ro's contract. The pre-purchase

cost is \$321,000 and the added engineering is \$48,304. Apparently, there is a long-lead time on the generator, and moving forward with ordering it will help WRCRWA meet the current grant deadlines.

These adds plus prior costs expended remain within the original approvals by the Board. If the Executive Committee approves the recommendation to move forward on these costs, staff will request an amendment for the project to the revised estimated Project Cost of \$2.76 M at the next Board Meeting.

HGSDs share of the cost is 9.375% based on 0.75 MGD ownership of the 8.0 MGD collection system. The estimated net cost to HGSD less existing grant funding based on the revised Project Cost of \$2.76 M is \$170,625.

The Executive Committee voted to recommend that the Board of Directors approve a Ratification to the Professional Services Contract with Lee & Ro, Inc. and Approve the Pre-Purchase of a Permanent Generator for WRCRWA's South Regional Pump Station (Specification W-302).

4C. Consider Authorization of a Purchase Order to Webb/Aqua for Engineering Support

In the FY 24/25 WRCRWA Capital Budget 10 projects were identified and approved with a budget of \$5.08 M. Staff is seeking engineering support for 9 of these projects from Webb/AQUA. Webb/AQUA submitted a proposal totaling \$457,505 to support staff on the 9 projects. Given the CIP Budget has been approved and costs for engineering is included in the project costs for each of CIP projects, no added funding requests are being made at this time. Staff requests authorization to issue a

Purchase Order to Webb/AQUA in the amount of \$457,505 for engineering support related to the 9 projects.

The Executive Committee voted to recommend that the Board of Directors authorize a Purchase Order to Webb/Aqua for Engineering Support.

4D. Approve a Services Contract for FY 2024/2025 with Dopudja and Wells Consulting to Support Program Management and Administrative Functions for the WRCRWA Recycled Water Program

WRCRWA proposes to hire Dopudja and Wells to assist with WRCRWA's RW Program. This includes 1) ongoing assistance on negotiations for RW sales, 2) program administrative support to develop a hydraulic model based on RW use by WRCRWA Members and purchasing agencies and helping develop financial systems to track costs and revenues, and 3) ongoing administrative support related RW issues. The cost is \$84,785 for FY 24/25. Costs for this work was included and approved with the FY 24/25 WRCRWA Operational Budget.

The Executive Committee voted to recommend that the Board of Directors approve a Service Contract for FY 2024/2025 with Dopudja and Wells Consulting to Support Program Management and Administrative Functions for the WRCRWA Recycled Water Program.

5A. Regional Biosolids Program Feasibility Study Phase 1

Kevin Stewart from San Bernardino Municipal Water District addressed the Executive Committee regarding a possible involvement in a Regional Biosolids Program. There have been some possible issues identified that would make such a program beneficial to WRCRWA and others. The possible issues identified are Disruption of contractor operations (temporary facility

closure), labor, equipment, and supply chain issues (hauling challenges), reliability of privately-operated facilities (Chapter 11 filing), and restrictive legislation (Arizona House Bill 2669-very nearly prohibited Class B land application), (Maine Legislative Document 1911-Biosolids land application ban). The question is can we effectively and efficiently handle all of the problems that arise at the speed necessary to address them.

Some of the options presented were Single or multiple regional facilities, site selection, technology selection, and public vs. private involvement.

Some of the benefits that were presented were increased resiliency, economies of scale, increased control and predictability, greater voice in the industry, and greater ability to respond to future challenges.

Many surrounding agencies have already expressed interest in being part of some sort of regional program. They are currently asking for a commitment to contribute to a Feasibility Study which could cost WRCRWA a minimal amount depending on how many agencies commit to the first phase of this endeavor.

The Executive Committee did think that this would be a worthy endeavor. This will be presented to the Board of Directors at the next Board meeting.

Items for discussion and consideration:

1. The Board discussed August's Monthly Status Report from G & G Environmental Compliance.

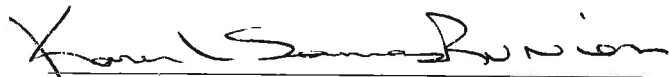
3. The Board discussed the "Basic Letter" to be sent to ADU violators and determined it was generally appropriate.
4. After consideration for Daniela Garcia and Maria Garcia requests to waive the late fee on their account, a motion was made by Director Serrato, seconded by Director Samson Runion, and unanimously carried to approve waiving the late fee on their account one time.
5. After consideration for Alfieri Zappa's request to waive the NSF Charge on his account, a motion was made by Director Cacho, seconded by Director Serrato, and unanimously carried to approve waiving the NSF Charge one time.
6. A motion was made by Director Barajas, seconded by Director Cacho, and unanimously carried to approve Ordinance No. 525, An Ordinance of the Board of Directors of the Home Gardens Sanitary District Clarifying that Unauthorized Connections and Interference with the Sewer System is Prohibited.
7. A motion was made by Director Cacho, seconded by Director Samson Runion, and unanimously carried to approve Easement Agreement with Southern California Edison for 1620 Leeson Lane.
8. Signatures were collected from President and Secretary for previously approved Grant of Non-Exclusive Private Sewer Easement for 1650 East Sixth Street so that the document could be recorded.
9. Signatures were collected from President and Secretary for previously approved Amendment to the Houston Harris Agreement dated November 28th, 2023.
10. The Board discussed the Notice of Lawsuit received from County of Riverside regarding Southern California Edison v. California State Board of Equalization, et al. Upon District

Counsel's advice, the District will not actively defend the case but we will monitor it.

11. The Board discussed the Audit and Recertification of the SSMP along with plans to update to Capacity Assurance Plan and Master Plan.

Directors Comments: None

There being no further business, President Grady Garrison adjourned the meeting at 8:59 p.m.



Karen Samson Runion, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board October 22, 2024.

Signed: _____



Grady Garrison, President



Karen Samson Runion, Secretary

ORDINANCE NO. 525

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE HOME GARDENS SANITARY DISTRICT CLARIFYING THAT UNAUTHORIZED CONNECTIONS AND INTERFERENCE WITH THE SEWER SYSTEM IS PROHIBITED

WHEREAS, the District has been provided the authority by the State to regulate matters pertaining to sewerage lines and connections thereto; and

WHEREAS, District has been provided the authority to compel residents to connect to the sewer system and to prohibit connection to a private system; and

WHEREAS, District may require any person connecting to pay their proportionate share of the line; and

WHEREAS, District has been given broad authority to carry out these powers and has the authority to adopt rules for sewer service and to terminate service to property for violation of its rules.

NOW, THEREFORE, the Board of Directors of the Home Gardens Sanitary District does hereby ORDAIN as follows:

Section 1. That Section 3.01.015 is hereby added to the Home Gardens Operations Code to read:

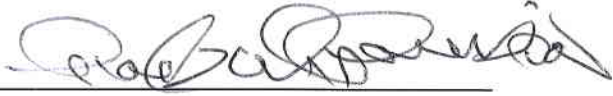
“3.01.015 Sewer Connection without Permit Prohibited. No person, firm or corporation shall connect to, maintain a connection to, tamper with, access, or use the District’s sewer lines or appurtenances, without a valid sewer permit or other appropriate permission from the District.”

Section 2. Violations of the above section shall be punishable as a misdemeanor as provided in Section 1.01.050, and Health and Safety Code Section 6523. The punishment shall be a fine of up to \$1,000 or imprisonment up to 30 days, or by both.

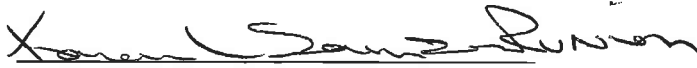
Section 3. Should any part, clause or section of this Ordinance be declared by any Court of competent jurisdiction to be invalid, the remaining provisions of this Ordinance shall nevertheless be and remain in full force and effect and the Board of Directors of the Home Gardens Sanitary District of Riverside County, California, hereby declares that each and every section, clause, provision or part of this Ordinance would have been adopted and made a part of this Ordinance without the adoption of any portion thereof and that the invalidity of any part or provision hereof shall not in any way affect the validity or enforcement of the remaining provisions of this Ordinance that may stand on their own.

Section 4. This Ordinance shall be posted in three public places in the District and this ordinance shall take effect upon the expiration of one week of posting.

PASSED and ADOPTED this 24th day of September 2024.

A handwritten signature in black ink, appearing to be "Robert [unclear]", written over a horizontal line.

President

A handwritten signature in black ink, appearing to be "Xavier [unclear]", written over a horizontal line.

Secretary