

HOME GARDENS SANITARY DISTRICT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

JULY 23, 2024

The Regular Meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by President, Efrain Barajas at 7:30 p.m. at the office of the District, 13538 Magnolia Ave., Corona, CA 92879.

Directors present were: Barajas, Garrison, Samson Runion, Serrato and Cacho. Also present were: Alan Burns, District Counsel, Tracey LaBonte, General Manager and Tania Duarte, Administrative Assistant.

Minutes of the regular meeting of June 25, 2024 were presented for approval. Motion was made by Director Samson Runion, seconded by Director Garrison, and unanimously carried to approve the minutes as presented.

Expenditures for the month of July 2024 were presented and discussed. Motion was made by Director Garrison, seconded by Director Serrato, and unanimously carried to approve the monthly expenditures as presented.

Manager LaBonte presented the Budget Efficiency and Income/Revenue Reports. Discussion followed.

Staff Report:

1. On June 26th Secretary/Treasurer Grady Garrison went to Citizens Business Bank to make a \$200,000 transfer from the District's General Fund Account into LAIF.
2. On July 3rd the District received notification from LAFCO that the Run-Off election for the Special District Committee concluded on July 2nd at 5:00 p.m. There were 37 ballots returned with Candidate Bruce Underwood from Coachella Valley Cemetery District receiving 19 votes and Castulo Estrada from Coachella Valley Water District receiving 18 votes. Mr. Underwood will assume the seat immediately.
3. On July 9th General Manager LaBonte sent the 4th Quarter Pretreatment Compliance Status Report along with the Quarterly Sampling Report to Arif H. Baseer Source Control Program Specialist II at Western Municipal Water District.
4. On July 11th General Manager LaBonte and Executive Assistant Tania Duarte had a meeting with Alicen from Elavon regarding the Credit Card and ACH processing that will be implemented soon. We have a meeting with Creative

Technologies on August 14th to receive training on the El Dorado system.

No WRCRWA Committee Meeting to report.

President Barajas moved back to Item II on the agenda.

Public Comment: None.

Hearing for Delinquent Accounts:

The Meeting was called to public hearing at 7:43 p.m. District Counsel Alan Burns presented an overview of the hearing, which was presided over by the President, Efrain Barajas. The hearing was being held pursuant to Health and Safety Code Section 6523.2. No persons notified of this hearing appeared to present evidence of why they should not be disconnected from the public sewer system. The General Manager was called to present the status of the accounts. Tracey LaBonte testified that the status of accounts as presented in the attached "Notice of Hearing" was accurate and that all persons on the list had been duly notified of the hearing. Motion was made by Director Serrato, seconded by Director Samson Runion and unanimously carried to disconnect those properties in the

"Notice of Hearing" from the sewer system on or after August 15, 2024. This hearing concluded at 7:47 p.m.

Items for Discussion and Consideration:

1. The Board Discussed June's Monthly Status Report from G & G Environmental Compliance.
2. The Board discussed the ratification of award of contract to TK Construction and the order of the General Manager authorizing the work on an emergency basis. It was approved and the vote was 5-0.
3. A motion was made by Director Serrato, seconded by Director Samson Runion, and unanimously carried to engage Smith Marion & Company to audit the District's Financial Statements for year ending June 30, 2024.
4. A motion was made by Director Cacho, seconded by Director Garrison, and unanimously carried to approve Letter Agreement, Adjustment of Conflicting Utility Facilities County of Riverside Public Works Project Harlow Avenue, Grant Street Resurface Project No. D2-0022 and Indiana Avenue Resurface Project No. C6-0080.
5. After review of the District's Conflict-of-Interest Code, motion was made by Director Serrato, seconded by Director Samson Runion, and unanimously carried to approve as written.

6. Signatures were acquired for the Semi-Annual Campaign Disclosure.
7. The Candidate's Handbook and Candidate Application Packet were distributed and Administrative Assistant, Tania Duarte, administered the Oath on the Declaration of Candidacy to Salvador Cacho and Efrain Barajas for the upcoming November 5, 2024 Election.
8. A Motion was made by Director Garrison, seconded by Director Cacho and unanimously carried to review the District's Investment Policy. After consideration, the Board determined to continue with its practice of maintaining most of its funds in LAIF
9. After consideration for Olivia V. Olivares' request to waive the late fee on her account of \$15.00, a motion was made by Director Cacho, seconded by Director Serrato and unanimously carried to approve waiving the late fee one time.
10. The Final Audit Report for Home Gardens Sanitary District Pension Plan from Smith Marion & Company was distributed.
11. The Board discussed current delinquent accounts.
12. The Board discussed collection of delinquent accounts on the Tax Roll.

13. District Counsel, Alan Burns, presented information on California Assembly Bill 759 which would eliminate certain procedures in paying bills. After discussion, the Board determined that the District did not need to avail itself of that Act's provisions at this time.
14. District Counsel, Alan Burns, presented training on Fair Contracting Practices as part of the AB1234 Ethics Training (30 minutes of required two hours. Required 2 hours completed).
15. A Motion was made by Director Barajas, seconded by Director Cacho, and unanimously carried for the election of Officers on the rotation basis, as provided for in the by-laws of the Home Gardens Sanitary District. The new president for fiscal year 2024/2025 is Grady Garrison, and Secretary/Treasurer is Karen Samson Runion.

Closed Session: None.

Directors Comments: None.

There being no further business, President Grady Garrison adjourned the meeting at 9:04 p.m.

Karen Samson Runion

Karen Samson Runion, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board August 27, 2024.

Grady Garrison

Signed: _____

Grady Garrison, President

Karen Samson Runion

Karen Samson Runion, Secretary