

HOME GARDENS SANITARY DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
JULY 26, 2022

The Regular Meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by President, Miguel Serrato at 7:30 p.m. at the office of the District, 13538 Magnolia Ave., Corona, CA 92879.

Directors present were: Serrato, Cacho, Barajas, Garrison and Samson Runion. Also present were: Alan Burns, District Counsel, Tracey LaBonte, General Manager and Tania Duarte, Administrative Assistant.

Minutes of the regular meeting of June 28, 2022 were presented for approval. Motion was made by Director Barajas, seconded by Director Cacho, and unanimously carried to approve the minutes as presented.

Expenditures for the month of July 2022 were presented and discussed. Motion was made by Director Garrison, seconded by Director Samson Runion, and unanimously carried to approve the monthly expenditures as presented.

Manager LaBonte presented the Budget Efficiency and Income/Revenue Reports. Discussion followed.

Staff Report:

1. On July 6, we were informed that Gary DeFrese from G & G Environmental Compliance stepped down from his position and they wanted to schedule a meeting so that the District could voice their expectations for a smooth transition. The meeting went well, and everything is going smoothly.
2. On July 27, Form SF-405 will be filed with the Secretary of State informing them of the change in rotation on the Board. This is part of our obligation to keep the State's Roster of Public Agencies current.
3. Mid July the City of Corona called the office, letting us know that a customer had called to report a manhole leaking on Grant and Estelle. We determined that the manhole was a water manhole and called Home Gardens County Water District to report it. The next day the City of Corona called us back to report the same leaky manhole. The City of Corona, HGCWD and Riverside County all said it was not theirs. With an abundance of caution, we ended up sending Western Municipal Water District to go by the location and they verified there was no sewer spill. The manhole is now

painted blue which indicates that it is in fact a water manhole.

4. Tania Duarte, Administrative Assistant, called the WMWD After Hours Emergency Line to verify that they are aware of the Service Agreement the District has with WMWD to provide after-hours emergency response. It was determined that they did not have access to our GIS system to know what streets that are within our District. Tania sent them the link for the District's GIS.

No WRCRWA Committee Meeting to report.

President Serrato then moved to Item II on the agenda.

Public Comment: None.

Hearing for Delinquent Accounts:

The Meeting was called to public hearing at 7:41 p.m. District Counsel Alan Burns presented an overview of the hearing, which was presided over by the President, Miguel Serrato. The hearing was being held pursuant to Health and Safety Code Section 6523.2. No persons notified of this hearing appeared to present evidence of why they should not be disconnected from the public sewer system. The General Manager

was called to present the status of the accounts. Tracey LaBonte testified that the status of accounts as presented in the attached "Notice of Hearing" was accurate and that all persons on the list had been duly notified of the hearing. Motion was made by Director Cacho, seconded by Director Samson Runion and unanimously carried to disconnect those properties in the "Notice of Hearing" from the sewer system on or after August 15, 2022. This hearing concluded at 7:42 p.m.

Items for Discussion and Consideration:

1. The Board Discussed June's Monthly Status Report from G & G Environmental Compliance.
2. After reconsideration for Huda Yahya's request to waive the late fee on her account of \$108.00, a motion was made by Director Samson Runion, seconded by Director Barajas and unanimously carried to approve waiving the late fee one time.
3. After consideration for Alfredo Segundo's request to waive the late fee on his account of \$13.50, a motion was made by Director Samson Runion, seconded by Director Garrison and unanimously carried to approve waiving the late fee one time.
  - A. After consideration for John Schrader's request to waive the late fee on his account of \$27.00, a motion

was made by Director Barajas, seconded by Director Cacho and unanimously carried to approve waiving the late fee on time.

B. After consideration for Joe Vargas' request to waive the late on his account of \$13.50, a motion was made by Director Garrison, seconded by Director Samson Runion and unanimously carried to approve waiving the late fee one time.

4. The Board discussed the status of the Rate Study.
5. The Board discussed the status of the Pension Documentation.
6. The Final Audit for Home Gardens Sanitary District Pension Plan from Smith Marion & Company was distributed.
7. Signatures were acquired for the Semi-Annual Campaign Disclosure.
8. After review of the District's Conflict-of-Interest Code and its Appendix, a motion was made by Director Garrison, seconded by Director Samson Runion and unanimously carried to approve with the change on Exhibit A.
9. A Motion was made by Director Barajas, seconded by Director Cacho and unanimously carried to review the District's Investment Policy. After consideration, the Board determined to continue with its practice of maintaining most of its funds in LAIF.


10. The Candidate's Handbook and Candidate Application Packet for the upcoming November 8, 2022 election was distributed.

11. Motion was made by Director Serrato, seconded by Director Samson Runion, and unanimously carried for the election of Officers to be on the rotation basis, as provided for in the by-laws of the Home Gardens Sanitary District. The new president for fiscal year 2022/2023 is Salvador Cacho, and Secretary/Treasurer is Efrain Barajas.

Closed Session: None.

Directors Comments: None.


There being no further business, President Salvador Cacho adjourned the meeting at 8:10 p.m.

  
Efrain Barajas, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board August 23, 2022.

Signed: 

Salvador Cacho, President

  
Efraim Barajas, Secretary