

HOME GARDENS SANITARY DISTRICT
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
DECEMBER 17, 2024

The Special Meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by the President, Grady Garrison, at 7:30 p.m. at the Office of the District, 13538 Magnolia Ave. Corona, CA 92879. (The Regular Meeting for December was cancelled.)

Directors present were: Garrison, Samson Runion, Serrato, Cacho and Barajas. Also present were: Alexandra Halfman, District Counsel; Tracey LaBonte, General Manager; Tania Duarte, Administrative Assistant.

Minutes of the Regular Meeting of November 26, 2024 were presented for approval. Motion was made by Director Serrato, seconded by Director Barajas, and unanimously carried to approve the minutes as presented.

Expenditures for the month of December 2024 were presented and discussed. Motion was made by Director Cacho, seconded by Director Samson Runion, and unanimously carried to approve the monthly expenditures as presented.

Manager LaBonte presented the Budget Efficiency & Income /Revenue reports. Discussion followed.

Staff Report:

1. On December 4th General Manager LaBonte had an in-person meeting with Gary Ethridge and Paul Torres from G & G Environmental Compliance, Inc. following the Board approval to engage G & G for the Sewer System Management Plan (SSMP) Audit and Update. Mr. Ethridge went over the plan to audit and update the SSMP and the timeline so the deadline could be reached. The District receive the first Element Audited on December 10th with Elements II and III succeeding.

WRCRWA Regular Meeting of the Board of Directors

December 6, 2024

4A. Consider Authorizing the Administrator to Issue a Purchase Order to Best Contracting Services, Inc. for the Installation of a New Roof for the Administrative Building at the WRCRWA Treatment Plant.

The existing roof on the Administrative Building is 26 years old and failing. Staff received 6 bids and Best Contracting Services, Inc. was the low bid at \$79,550. The work will take a week and is inclusive of removal and disposal of the old roof materials. Funds for this work

will come from the Asset Replacement Budget and are included in the current budget. No cash call is being made to the members and staff is seeking approval of the Administrator issuing a PO for the work to Best in the amount equaling their \$79,550 bid. The Board of Directors voted to approve the bid from Best Contracting Services, Inc. for the amount of \$79,550.

Updates

5A. Temescal Siphon Improvements Construction

Construction to replace the inlet structure and recoat of the outlet structure of the Temescal Siphon is complete and took 2 more days to complete over the 60 day timeline. The project was over by 4.2% of the approved budget. Overall, the project went very well.

5B. Operations

The Treatment Plant is running well. The digester cleaning started December 2nd. The Operations Team got the digester down to 5.9 feet, the minimum was 8 feet and anything below that Synagro gives a discount.

San Bernardino Water District has a total of 14 member agencies participating in the Regional Biosolids Study. The

total cost for the study is approximately \$500,000 so that's a total of approximately \$35,000 per member agency.

6A. Staff Comments

Recycled Water negotiations - There's a follow-up meeting with Ontario on December 13th.

Conveyance System Allocation Study - The Executive Committee should be receiving a report from Dopudja & Wells in February.

CIP - Update in February.

Chemical Building Fire - Insurance company released \$500,000 for repairs.

Director Nava from JCSD is rotating out, another Director will replace her.

Mayor Speake congratulated Director Rizvi on her re-election to the Western Board.

Items for Discussion and Consideration:

1. The Board discussed November's Monthly Status Report from G & G Environmental Compliance.

President Garrison moved back to Item II on the agenda.

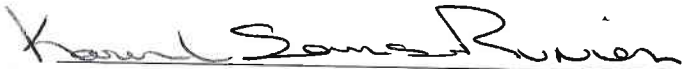
Public Comment: None.

Items for Discussion and Consideration:

2. The Board discussed December's WRCRWA Executive Summary.
3. There were no late fee requests from Patrons.
4. A motion was made by Director Barajas, seconded by Director Serrato and unanimously carried to approve Big Giant Media's Quote for website to be ADA Complaint.
5. The Board discussed current delinquent accounts.
6. Administrative Assistant, Tania Duarte, administered the Oath of Office to Salvador Cacho and Efrain Barajas.


Directors Comments: All the Directors wished everyone a Merry Christmas and a Happy New Year.

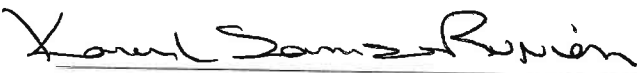
There being no further business, President Grady Garrison adjourned the meeting at 8:00 p.m.


Karen Samson Runion, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board, January 28, 2025.

Signed: _____


Grady Garrison, President


Karen Samson Runion, Secretary