

HOME GARDENS SANITARY DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
AUGUST 23, 2022

The Regular meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by the President, Salvador Cacho, at 7:30 p.m. at the office of the District, 13538 Magnolia Ave, Corona, CA 92879.

Directors present were: Cacho, Barajas, Garrison, Samson Runion and Serrato. Also present were: Alan Burns, District Counsel; Tracey LaBonte, General Manager and Tania Duarte, Administrative Assistant.

Minutes of the regular meeting of July 26, 2022 were presented for approval. Motion was made by Director Serrato, seconded by Director Samson Runion, and unanimously carried to approve the minutes as presented.

Expenditures for the month of August 2022 were presented and discussed. Motion was made by Director Garrison, seconded by Director Barajas, and unanimously carried to approve the monthly expenditures.

Manager LaBonte presented the Revised Budget Efficiency Report for June 2022.

Manager LaBonte presented the Budget Efficiency and Income/Revenue Reports. Discussion followed.

Staff Report:

1. On August 1, 2022, we received a letter from the IRS regarding the abatement request. They are still working on our account, and they need an additional 60 days for them to obtain the information they need to let us know what action they will be taking.
2. Chuck from Chuck's Fire Extinguisher Service came and serviced all three extinguishers on Wednesday, August 3<sup>rd</sup>.
3. Larry Houston from Houston Harris called to schedule our annual line cleaning.
4. Tania Duarte, Administrative Assistant, followed up with WMWD to know if they were able to access the GIS System and if their customer service department knew of the Service Agreement the District has with them. WMWD said their customer service team has been notified of the agreement and where to direct the calls. They will also make changes to the GIS System to match the map we

provided. They are not sure when the changes will be made, but if they receive a call for a sewer spill, customer service team will be able to use their GIS System along with the map we provided to direct callers within our service area. When customers call, they will have to mention they are with HGSD.

5. Staff emailed the Home Gardens Sanitary District Annual Budget 2022/2023 to Riverside County Auditor-Controller as required.

President Cacho moved back to Item II on the agenda.

Public Comment: None.

No WRCRWA Committee Meeting to report.

Items for Discussion and Consideration:

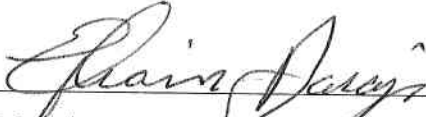
1. The Board discussed July's Monthly Status Report from G&G Environmental Compliance.
2. The Board discussed current delinquent accounts.
3. After consideration for Francisco Castillon's request to waive the late fee on his account of \$13.50, a motion was made by Director Samson Runion, seconded by Director Serrato, and unanimously carried to approve waiving the late fee one time.

4. The Board conducted its biennial review of the Conflict-of-Interest Code. It was determined that Manager under the Designated Positions should be changed to General Manager. A motion was made by Director Barajas, seconded by Director Garrison, and unanimously carried to adopt Resolution No. 512, A Resolution of the Board of Directors of the Home Gardens Sanitary District Adopting an Appendix to its Conflict-Of-Interest Code as Part of its Biennial Review of the Code.
5. The Board discussed the WRCRWA Monthly Executive Summary for July 2022.
6. A motion was made by Director Garrison, seconded by Director Serrato, and unanimously carried to engage Best Best & Krieger to advise the District regarding the retirement plan issues.

Closed Session: None.

Directors Comments: President Cacho mentioned the Board Member's compensation and the possibility of receiving an increase. All agreed that this will be brought up on the next month's agenda.

There being no further business, President Cacho adjourned the meeting at 8:11 p.m.

  
Efraim Barajas, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board September 27, 2022.

Signed:   
Salvador Cacho, President

  
Efraim Barajas, Secretary