

HOME GARDENS SANITARY DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

April 26, 2022

The Regular Meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by the President, Miguel Serrato, at 7:29 p.m. at the office of the District, 13538 Magnolia Ave., Corona, CA 92879.

Directors present were: Serrato, Cacho, Barajas, Garrison and Samson Runion. Also present were: Alan Burns, District Counsel; Tracey LaBonte, General Manager and Tania Duarte, Administrative Assistant.

Public Comment:

Patron Modesto Avila, appeared before the Board requesting a refund for his sewer charges due to being charged more than what he was supposed to. After he spoke, District Counsel advised him that the Brown Act did not allow the Board to act on the matter that night, but that it would be agendized for a future meeting.

Minutes of the regular meeting of March 22, 2022 were presented For approval. Motion was made by Director Garrison, seconded by

— Director Barajas and unanimously carried to approve the minutes as presented.

Expenditures for the month of April 2022 were presented and discussed. Motion was made by Director Cacho, seconded by Director Samson Runion and unanimously carried to approve the expenditures as presented.

Manager LaBonte presented the Budget Efficiency and Income/Revenue reports. Discussion followed.

— Staff Report:

1. On April 20, 2022, Paychex called about a new law. Businesses with 5 employees or more will have to offer retirement plan to all employees. Staff advised it will look into this new law further and report back if the District is required to take action.

WRCRWA Committee Report:

The WRCRWA Executive Committee Meeting was held on April 14, 2022 and the following is a summary of action taken:

The Committee approved the adoption of a Resolution extending virtual meetings.

The Committee approved to File the Annual Odor Control Practices Report for Calendar Year 2021. This report provides the annual effort WRCRWA staff puts into maintaining the odor equipment and chemical quantities to mitigate odors. This year's report shows the positive progress WRCRWA has made. There were 462 odor complaints in 2017 to now only having 115 complaints in 2021. As WRCRWA members make more investment in odor mitigation like the project that has just started the complaints should continue to decrease.

The Committee approved Amendment 1 of a Cooperative Agreement between Corona, WRCRWA, and Western Municipal Water District. This amendment has to do with the McKinley Grade Separation Project. This work impacts WRCRWA facilities and this amendment commits WRCRWA to 1.12 M contribution. Western has facilities it solely owns being impacted and the amendment commits an additional \$345,000 for a total of \$1.465 M in which Western is going to solely pay. Home Gardens discharges into WRCRWA piping downstream of this therefore the district has not financial impact by this agreement.

The Committee approved an increase in the PO with Univar Solutions for chemicals. There is no impact to the budget as the approved budget included sufficient funds for this expense.

The Committee approved the WRCRWA Fiscal Year 2022/2023 Budget with a proposed fixed rate at \$34,864 a month per MG of ownership and a variable rate of \$1496 MG discharged with a total budget of \$1,491,071 for Home Gardens Sanitary District.

The Committee approved Design Services for the Temescal Siphon Improvements by CDM in the amount of \$126,760. The Temescal Siphon is corroded and needs to be refurbished. A budget of \$1.5 million is the estimated project cost. No current budget impact will be caused as the initial design service expense will be funded by WRCRWA's asset reserves. Members using the conveyance pipe will have to fund the construction which includes HGSD, Norco, Western and Corona. Jurupa discharges from the North.

The Committee approved Resolution 22-003 recognizing Tina Barber for her 10 years of service as WRCRWA Board Secretary. Tina will be retiring April 30, 2022.

HGSD Items for Discussion and Consideration:

1. The Board discussed March's Monthly Status Report by G & G Environmental Compliance, Inc.
2. After consideration for Patrons' request to waive a one-time late fee, a motion was made by Director Cacho, seconded by Director

Garrison, and unanimously carried to approve waiving the late fees one time.

3. The Board discussed the proposals the District received to do a rate study. Staff will complete the RFP process and analyze the results and prepare a comparison study for the Board's consideration on a future agenda.

Closed Session: None

Director Comments: Director Garrison would like to start getting an update of the outcome for the accounts that are in the Delinquent Account List.

There being no further business, President Miguel Serrato adjourned the meeting at 8:25 p.m.



Salvador Cacho, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board May 24, 2022.

Signed: Miguel Serrato
Miguel Serrato, President

Salvador Cacho
Salvador Cacho, Secretary