

HOME GARDENS SANITARY DISTRICT

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS

JUNE 22, 2021

The regular meeting of the Board of Directors of the Home Gardens Sanitary District was called to order by the President, Karen Samson Runion at 7:40 p.m. at the office of the District, 13538 Magnolia Ave, Corona, California.

Directors present were: Samson Runion, Serrato, Cacho, Barajas and Garrison. Also, present were Alan Burns, District Counsel, Janey Gress, General Manager, Tracey LaBonte, Staff Assistant and Tania Duarte, Administrative Assistant.

President Samson Runion moved to Item III on the agenda.

Minutes of the regular meeting of May 25, 2021 were presented for approval. Motion was made by Director Garrison, seconded by Director Barajas, and unanimously carried to approve the minutes as presented.

Expenditures for the month of June 2021 were presented and discussed. Motion was made by Director Garrison, seconded by Director Serrato, and unanimously carried to approve the monthly expenditures as presented.

Budget Efficiency/Income Revenue Reports:

Tracey Labonte presented the budget efficiency and Income Revenue reports. Discussion followed.

Staff Report:

1. On March 15, 2021, Staff called Paychex to have April Cervantes paid out. In the process, a Paychex employee accidentally cancelled the payroll taxes and they have not been withdrawn since March, April and May. We have been working on getting this issue resolved since May 20, 2021 and we continue to do so.
2. The Annual Sampling required by WRCRWA for Pacifica Foods took place June 14, 2021 and June 15, 2021 by BSK Associates.

WRCRWA Committee Report:

Regular Meeting of the Board of Directors of the Western Riverside County Regional Wastewater Authority on May 27, 2021:

The Board meeting had the following discussion items of interest:

1. Approved the budget (that we already ratified).
2. Approved a Professional Services Contract for Engineering Services for the Odor Mitigation project. (\$166,128)
3. Approved a construction management and inspection services contract for the same project with Dudek. (\$296,000)
4. Heard a presentation on the future of remote meetings depending on what the Governor does on June 15.
5. Heard a detailed presentation on the impacts of Western Community Energy's recent bankruptcy. It is not known what impact that will have on WRCRWA as the company will continue to operate. There was a lot of discussion on the difference in energy costs between the entity and SCE. Apparently, SCE charges an exit fee to get out of their system that is quite expensive. Chair Jane Anderson expressed her frustration that she was not getting answers on this and had asked for it three times.
6. The WM Lyles Cor-Ray case is going to trial on June 17.

7. The OC Flood District wants to buy a portion of WRCRWA's property for drainage purposes. Various questions were asked and a decision was made to confirm if the appraisal was adequate.

President Samson Runion moved to Item II on the agenda.

Public Comment: None.

Items for Discussion and Consideration:

1. The Board Discussed May's Monthly Status Report from G & G Environmental Compliance.
2. The Home Gardens Sanitary District Approved Budget for fiscal year 2021-2022 was distributed.
3. A motion was made by Director Serrato, seconded by Director Garrison, and unanimously carried to engage Smith Marion & Company to audit the District's Financial and Pension Funds for year ended June 30, 2021.
4. A motion was made by Director Barajas, seconded by Director Cacho, and unanimously carried to adopt Resolution No. 504, A Resolution of the Board of Directors of the Home Gardens Sanitary District Approving the 2021-2020 Annual Budget. This resolution formalizes action taken at the May meeting.
5. A motion was made by Director Garrison, seconded by Director Serrato and unanimously carried to adopt Resolution No. 505, Home Gardens Sanitary District Resolution for Transfer of Funds.
6. A motion was made by Director Serrato, seconded by Director Garrison, and it was unanimously approved to adopt Resolution No. 506, A Resolution of the Home Gardens Sanitary District Appointing Representatives to the Western Riverside County Regional Wastewater Authority.
7. A motion was made by Director Garrison, seconded by Director Cacho, and unanimously carried to adopt Resolution No. 508,

Home Gardens Sanitary District Pre-Authorizing the Rendering of Services at the Request of the Board of Directors.

8. A motion was made by Director Garrison, seconded by Director Barajas, and unanimously carried to adopt Resolution No. 509, designating the Administrative Assistant as a full-time employee, notwithstanding working Monday-Thursday 32 hours per week.
9. A motion was made by Director Serrato, seconded by Director Garrison, and unanimously carried to approve the re-certification of Home Gardens Sanitary District's Sewer System Management Plan.
10. a) A motion was made by Director Cacho, seconded by Director Barajas, and unanimously carried to approve the change of the signer on the Citizen's Business Bank, Staples Credit Plan and WEX Bank Credit Cards due to General Manager's retirement.
b) A second motion was made by Director Garrison, seconded by Director Serrato, and unanimously carried to approve the insured driver on the District's car insurance.
11. District Counsel Alan Burns gave an oral presentation in accordance with Government Code Section 54953© (3) explaining the proposed Executive Compensation of a 2% increase in annual salary for the District Manager. Director Barajas made a motion to approve the Executive Compensation, Director Cacho seconded, and it was unanimously carried to approve the Executive Compensation as presented.
12. Signature was acquired for Janey Gress on statement of Economic Interests Form 700 leaving office.
13. Signature was acquired for Tracey LaBonte on statement of Economic Interests Form 700 assuming office.
14. The Board Discussed the retirement severance benefits for Janey Gress.

15. A motion was made by Director Garrison, seconded by Director Serrato to adopt Resolution No. 507, commending Janey Gress on her retirement from the District.

Closed Session: None.

Directors Comments: None.

There being no further business, President Karen Samson Runion, adjourned the meeting at 8:46 p.m.


Miguel Serrato, Secretary

The foregoing minutes were approved by the Board of Directors of the Home Gardens Sanitary District at the regularly scheduled meeting of said Board July 27, 2021.

Signed: 
Karen Samson Runion, President


Miguel Serrato, Secretary